



SERVICES

Accounting Services

EDUCATION

- A.S., Accounting, Kirkwood Community College

RENAE RAHE

SHE | HER

ACCOUNTING CLERK

rrahe@orba.com

📞 312.670.7444

Renae Rahe serves as an Accounting Clerk within ORBA's Administrative Department. Her main duties involve supporting the Administrative team by preparing client invoices, posting payments received, and processing other financial transactions. She is also responsible for updating and maintaining accounting databases and filing systems. Additionally, Renae assists clients with payment issues, reconciles accounts and manages accounts payable and the corporate credit card to ensure accurate transaction recording.

PROACTIVE

Renae is an organized self-starter and problem solver with a passion for accuracy, efficiency and self-development. She is always willing to commit and contribute to team and firm goals and objectives.

OUTSIDE OF THE OFFICE

Outside of the office, Renae enjoys spending time with family and friends, traveling and biking.